

Grant Application Form (2017/2018)

Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

1 Organisation Details:

Organisation Name

Official or registered address

Telephone No Postcode:
E-mail:

Name of main contact Position

Does this person have official authority to submit this application? Yes No

Address for contact person if different from above

Telephone No Postcode:
E-mail:

Date organisation established or incorporated Type of organisation

If a Registered Charity, please give number VAT registration number (if any)

Is this application from a consortium of organisations? Yes* No

*If yes, please list included organisations:

2 Membership and Usage

Are you a membership organisation?

Yes

No

If yes, is membership open to all?

Yes

No

What is your current membership?

What are the annual membership fees?

Open to anybody - charges applied for all meetings depending on cost of speaker.

3 Bank Account Details

Account Name

AMPLEFORTH & DISTRICT HISTORICAL SOCIETY

Sort Code

40 - 24 - 05

Account Number

41367870

Address

MIDLAND BANK, 13 PARLIAMENT ST.,
YORK

Postcode

YO1 8XS

4 Project Details

Where will the project take place

AMPLEFORTH.

When is the project expected to:

Start

SEPTEMBER 2017

Finish

SEPTEMBER 2017

Please summarise your project (100 words maximum)

Purchase of laptop computer, digital projector plus ancillaries.

The Historical Society organise 5 or 6 meetings annually usually held in Ampleforth Village Hall. The meetings attract a typical audience of 25-35 people. Our invited speakers expect to have the use of a laptop and digital projector for Powerpoint presentations or slides and films. We do not possess these items. With these items we could invite a wider range of speakers.

Why is the project needed?

Will enable us to invite a wider range of speakers and ensure ~~the~~ continuation of the society.

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

Discussions with members and committee.

Please indicate how you will measure the success and impact of your project

Increasing numbers attending meetings.

How does your project meet the priorities of the Council?

Community cohesion and Adult Education.

Please give details of any special fundraising activities for the project

5 For capital projects only

Is planning permission required?

Yes No

If yes, please indicate status of the application with dates

Applied for:
(date)

Granted:
(date)

Outline, Full, Listed building

Does your organisation own the property for which you are seeking a grant

Yes No

If no, do you have a lease on the property?

Yes No

Please give the name of the person or organisation who own the building

The length of any lease and unexpired term:

6 Project Budget

Expenditure - List items of expenditure

Capital Costs	Amount (£)
ASUS X540 LA Laptop	469.65
Microsoft office software	108.94
wireless mouse	21.16
Laptop case	7.97
Optoma digital projector	464.00
VAT Total cost including VAT	£1071.72
Total Capital Cost (a)	£0.00
Revenue Costs (Community grant only)	Amount (£)
Total Revenue Cost (b)	£ 0.00
Total Cost (a+b)	£ 0.00

Income - please specify how you will pay for the project

	Amount (£)
Ryedale District Council Grant required	£1000.00
Own funds	71.72
Local fundraising	
VAT (if able to reclaim it)	
In Kind (eg volunteer time)	
Other	
Total Income (c)	£1071.72 → £0.00

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date

Name Position

*An electronic signature is acceptable and can be entered below:

Checklist

Please check that the following are included with your application



Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules

Two years audited or otherwise certified accounts including your last complete financial year (if required)

Details of any research, or consultation, which has informed the development of the project

Evidence of match funding commitments, formal grant offer letters

Two competitive estimates for all capital works

Relevant plans and drawings

Business Plans and Annual report (if required)

Please return completed forms to: grants@ryedale.gov.uk

We do not have a constitution or articles of association .
Our accounts for the last 2 years are internally certified (attached).